

SWEET BRIAR PROPERTY OWNERS ASSOCIATION, INC.
10284 Rawlings Place
Fishers, IN 46038

2017 Annual Meeting and Assessment Notice

February 2, 2017

To: Sweet Briar Property Owners Association Member

This year's Annual Meeting will be held on **Sunday, February 26, 2017 at 4:00 p.m.** at *Embroid-Me*, located at 9520 E 126th St, Fishers, IN 46038 (126th & SR 37).

The tentative agenda is as follows:

- Presentation of old/new business (I.e. special assessments, mgmt co., Repairs, etc).
- Expense report for 2016 and budget summary for 2017.
- Question and Answer

The annual assessment this year is **\$300.00** and is due on or before March 1, 2017. Payments can be mailed to, or put in the mailbox at the following address (located across the street from the pool):

SWEET BRIAR POA
10284 Rawlings Place
Fishers, IN 46038

Payments received after March 1, 2017 will be assessed a rebilling fee of \$15.00 per month. If you still do not comply by April, 2017 we will be forced to turn your account over to the association attorney for collection as required by our by-laws. At that time you will be responsible for any rebilling, legal and/or attorney fees and must go thru the attorney to comply.

If a property is a rental, the owner is ultimately responsible for the dues. Please be sure to contact your renters and/or have mail forwarded to you. It is your obligation to inform the board of alternate address to reach you.

If you receive this letter as the renters for a property, please forward this notification to the owners.

Name _____

Address/Lot# _____

Paid by Check # _____ Date _____

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10284 Rawlings Place
Fishers, IN 46038

PROXY

I/We, being the owner(s) of the property located at Lot Number _____ and a member in good standing of the Sweet Briar Property Owners Association, Inc., do hereby authorize and appoint the current Board of Directors President, or any other member of the Board of Directors, or _____, to be my/our proxy to represent me/us on the issues to be discussed at the Annual Meeting of Sweet Briar Property Owners Association, Inc., and to vote on my/our behalf of the issues subject to a vote at this meeting. This Annual Meeting will be held on **February 26, 2017 at 4:00 p.m.** at *Embroid-Me*, located at 9520 E 126th St, Fishers, IN 46038 (126th & SR 37).. This proxy shall remain in force and effect until the adjournment of the said meeting or until such time as it shall be revoked by me/us in writing.

Signature of Member(s)

Date of Signature

*** There are no items to vote on at this time. When a vote is needed, residents will be notified by mail.*