

## Sweet Briar POA Board of Directors Mtg.

Meeting Date: 2.23.20	Meeting Time: 4:00pm	Location: Pool Club House/Cumberland Rd
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Meeting Called by President:	Amanda Chambers, President
Facilitator(s):	Heather Rollag, Treasurer
Secretary/Time Keeper:	Molly Conn, Secretary
Board Members:	Amanda Chambers (AC), Loree Marroquin (LM), Molly Conn (MC), Heather Rollag (HR)
Special Guest(s):	

### Discussion Topics

No.	Topic:	Highlights:
1.	Secretary (MC)	Called the Meeting to Order
2.	President (AC)	<p>Opened the Meeting with a Welcome Message. She asked each member of the BOD to introduce themselves.</p> <p>AC provided 2019 Highlights:</p> <p>Lights – Entry Lights Repaired &amp; Pool Lights</p> <p>Consolidated contracts – landscapes</p> <p>Acknowledgement for those who have served/volunteered their time.</p> <p>2020 Upcoming Activities:</p> <p>Upcoming signage to be posted once weather breaks.</p> <p>1 Position still Open on the BOD – Committee Director</p> <p>Need help on other committees too –</p> <p>Need help – to look at standards</p> <p>Need a Handyman</p> <p>Looking for grant monies from the city to help with infrastructure monies</p>
3.	Vice President (LM)	<p>2019 Highlights:</p> <p>We had a pump fail and required rebuild. Glass media was chosen to replace the sand. The sand was past its shelf life. It had never been changed. Glass media does a much better job. The water's clarity is much better and the filters are working less.</p>

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		<p>Lifeguard chair was repaired. Pool rope replaced. Added 10 new lounge chairs We may purchase additional umbrellas in 2020.</p> <p>The bottom needs to be resurfaced. You will see that work begin in the Spring 2020.</p> <p>Pool Hours: The early hours weren't used much last season.</p> <p>Hours will be 11:00am to 9:00pm during the week 10:00am to 9:00pm on Saturday &amp; Sunday</p> <p>Laurin Haggy will serve as Head Guard in 2020. Several of the other will be returning this season.</p> <p>Private Pool Parties will be available. You can rent the pool before or after the residential general admittance hours. There will be a rental fee and you must pay lifeguard labour cost.</p> <p>Pool parties will not be allowed during regular hours. The State requires an adequate guard to person ratio. An influx of a party leaves the pool unmanned properly.</p>
4.	Treasurer: (HR)	<p>HR presented a Financial Summary. The POA took in \$89K for 2019. \$916 of that amount were in late fees.</p> <p>The phone service must be maintained at the pool. We have discontinued our current contract in search of a more economical choice. Metronet will provide this service seasonally.</p> <p>Pool management &amp; maintenance continues to be our biggest expense. The pool resurfacing will happen in 2020. The pool operational budget could be lower based on the weather. HR budgets for the salaries.</p>

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		<p>One of the boards non-traditional expense was a purchase of 2 lap tops for the BOD. These are owned by the POA and will be surrendered once the office is vacated and reassigned to the next officer. The Board must have laptops to support board activities. We will be purchasing 1 additional laptop to support the pool key program. It is currently being kept on a 2008 laptop.</p> <p>All keys program is linked to your address. Pool access is shut off to the pool key until all POA dues/fees are current. This eliminated the sale of pool keys to people who did not reside in our neighborhood.</p> <p>We did purchase required signage.</p> <p>Contingency Fund. We budgeted a \$7500 deposit into the fund. We were able to deposit \$17,500 into the fund. This was a result of good fiscal responsibility. The target for the contingency fund is \$50K. We had a profit of \$6000</p> <p>Bank fees = \$110</p> <p>Dues were raised to support the \$50K contingency fund target. The contingency fund is emergency funds for Sweet Briar.</p> <p>The Board doesn't like the dues going up either. But they will continue to rise until the contingency fund is fully funded.</p> <p>Darryl Taulbee asked if the Board was aware someone ran over the entry sign to the neighbourhood on Perlita? The Board was not aware but will get it repaired.</p> <p>The Front entrance needs to be repaired. Kids must not climb on it.</p> <p>Darryl Taulbee also asked if 131<sup>st</sup> Street is going to be widened? City Councilwoman, Gina Johnson in attendance answered no.</p>
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		<p>Darryl Taulbee offered to investigate what the Fishers Beautification Grant encompassed in hopes Sweet Briar could benefit from it. Ms. Johnson encouraged us to apply.</p> <p>Mr. &amp; Mrs. Baumgardner were very upset over the condition of the park. The tree removal, benches and tables. She stated it looked horrible and questioned where was the beautification budget noted in the budget. She also questioned a second purchase of chairs for the pool. This was an error in the agenda and stricken from the notes. Molly Conn asked Mrs. Baumgardner if she would like to serve as the chair on the Architectural Compliance Committee. The Board needs the help and would love her input and service. Mrs. Baumgardner declined.</p> <p><b>Suggestions for Park:</b> Volleyball Court Check out balls from the pool house Soccer Nets New Benches and Picnic Tables</p> <p>Amanda Chambers reiterated the park drainage issue must be addressed prior to added features. POA Board to inquire if Wildwood offers that service.</p> <p>The park will need slow growth trees for longevity.</p> <p>Residents need to pick up their leaves and grass clippings. In the past trees were killed with dead leaves. Dead leaves also blow down the street to your neighbour's yards. Fishers does not have a leaf collection program. They need to be bagged in the biodegradable bags and put out for trash day.</p>
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	Treasurer Cont.	<p>A total of 5 homes past due on their POA dues. One is on a payment plan and consistently making restitution. 4 Homes refuse to pay.</p> <p>Heather Rollag does not want to pursue liens on their property due to the cost. All of these homes are home owners.</p> <p>Question: What is the number of rentals in the neighbourhood? There are approximately 25 homes in the neighbourhood that are rentals. If we want to change the number, we need to change the bylaws. This requires a residential majority vote. A rental cap amendment requires a majority vote. We can not get it passed due to a lack of voter participation.</p> <p>Heather Rollag has cross referenced our residential listing with the Hamilton County website.</p> <p>We have 240 homes – 25 Rentals. Majority vote requires 80% of homeowners to vote. Sweet Briar North did pass a rental cap. They did a lot of foot traffic to accomplish it.</p>	
		<p>If there are no further suggestions or questions...</p> <p>Molly Conn motioned for the Annual meeting to come to a close. Amanda Chambers second.</p> <p>Meeting adjourned.</p>	
<b>Action Items</b>	<b>Action item(s)</b>	<b>Owner</b>	<b>Target Date</b>
<b>Upcoming Events</b>		<b>Date &amp; Time</b>	<b>Location</b>
Sweet Briar BOD Meeting		March 18 <sup>th</sup> 6:30pm	TBD.

**Sweet Briar POA  
2021 Financial Statement**

2021 Budget As of 12/30/2021

**REVENUE**

Dues	\$ 91,770.00	\$ 94,878.92
Late Fees		\$ 1,640.35
Pool Key		\$ 100.00
Interest		\$ 7.94
Donation		\$ 39.90
Bounce Check Fee		\$ -
City of Fishers Grant Money		\$ 5,000.00
<b>Total Collected</b>		<b>\$ 101,667.11</b>

**EXPENSES**

<b>Utilities</b>	\$ 10,500.00	<b>\$ 7,999.57</b>
<b>Pool Management/Maintenance</b>		\$ 8,000.00
Umbrellas for Pool		\$ 261.91
New Signs for Pool House		\$ 245.00
Pyles - Water Timer & Pump Basket		\$ 302.76
Pyles - Water Testing		\$ 105.00
Fishers Health Dept.		\$ 249.05
Pyles - Fixing Leak		\$ 642.34
Sam's - Toilet Paper, Paper Towels Bleach		\$ 117.57
Sam's - Toilet Bowl Cleaner & Fabuloso		\$ 26.47
New Pool Rope for buoy		\$ 40.65
New Skimmer		\$ 372.20
Pool Closed Sign and Winterize		\$ 51.59
<b>Total Pool Management/Maintenance</b>	\$ 15,150.00	<b>\$ 10,414.54</b>
<b>Lifeguard Payroll</b>	\$ 20,000.00	<b>\$ 18,549.75</b>
<b>Landscaping/Grounds</b>		
JT Trees		\$ 2,850.00
Wildwood Mulch		\$ 3,200.00
Wildwood Monthly Fee		\$ 11,045.04
Fence Repairs		\$ 2,310.00
Removal of Tree and Stump		\$ 230.00
<b>Total Landscaping/Grounds</b>	\$ 18,000.00	<b>\$ 19,635.04</b>
<b>Entrance to Subdivision Project</b>	\$ 25,000.00	<b>\$ 23,996.90</b>
<b>Insurance</b>	\$ 5,000.00	<b>\$ 4,747.58</b>
<b>Office/Printing Expenses</b>		\$ 14.97
Website Hosting		\$ 239.76
USPS		\$ 114.40
Reimburse Molly for Printing		\$ 96.26
Name Cheap - Website		\$ 52.80
Envelopes		\$ 18.70
<b>Total Office/Printing Expenses</b>	\$ 1,200.00	<b>\$ 536.89</b>
<b>Taxes/Fees</b>	\$ 250.00	<b>\$ 1.00</b>
<b>Social</b>	\$ 50.00	<b>\$ 50.00</b>
<b>Attorney Fees</b>	\$ -	<b>\$ -</b>
<b>Miscellaneous</b>	\$ 500.00	<b>\$ 49.21</b>
<b>Contingency Fund / Savings Account</b>	\$ -	<b>\$ 25,000.00</b>
<b>Bank Fees</b>	\$ 150.00	<b>\$ 30.80</b>

<b>Total Expenses</b>	\$ 95,800.00	\$ 111,011.28
<b>Net Profit/(Loss)</b>	\$ (4,030.00)	\$ (9,344.17)

**Bank Balance - Checking \$ 37,291.22**  
**Bank Balance - Savings \$ 69,256.78**